

**Counseling & Psychological Services**

P.O. Box 163170

Orlando, FL 32816-3170

**Student Outreach Coordinator Opportunity at UCF CAPS**

**Who:** Any student who has been enrolled for at least 1 year at UCF and is interested in helping spread mental health and well-being awareness throughout UCF. Prior UCF CAPS Peer Educator experience is helpful but not required.

**What:** CAPS would like to provide an opportunity for a student to participate in helping coordinate the CAPS Peer Educator Program and helping us grow our outreach presence throughout the school’s campus. There is a possibility to renew the position. Students from any major would be a good fit for this role. This is a **paid position** with oversight provided by one or more of our CAPS staff.

The scope of the work would involve:

* Coordinating Peer Educator (volunteer) presence at CAPS outreach events and presentations
* Being the communication link between CAPS staff and Peer Educators
* Being the primary contact for CAPS Peer Educators
* Assisting with orientation of Peer Educators
* Hosting Peer Educator meetings
* Keeping track of Peer Educator trainings
* Attending and supporting CAPS outreach events (e.g. Healthy Knights Expo, Suicide Awareness Day, PAWS-a-tively Stress-Free, etc.) and other UCF supported events
* Assisting with event tablings by helping engage students in CAPS outreach activities, helping with set up and/or breakdown of events, etc.
* Conducting Stress Busters presentations as needed
* Attending CAPS Outreach Committee meetings as needed

**Time Commitment:** 1 year commitment, 10 hours per week **(paid)**

**How to apply:** Please submit Qualtrics application at the link below.

<https://ucf.qualtrics.com/jfe/form/SV_3lXXRDxaYL4eGXA>

**Deadline to apply: November 14th 2022**

This could be a great leadership opportunity for a student to gain some experience creating new relationships while spreading awareness for mental health. We would welcome the skills and talents that any UCF student could bring to CAPS!